

**Carmel Clay Public Library  
Minutes of the Board of Trustees Meeting  
September 25, 2023**

**Board Room  
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke, Anne Poindexter, John Williams, Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Managers Lisa Dick, Sara O'Sha, Christy Walker

Guests: Mike Reuter, Micah Abbott, Ann O'Hara, Marc Griffith, Antone Sgro, Tyler Barker

**CALL TO ORDER/WELCOME**

President R. Puthran called the meeting to order at 5:30 p.m. All in attendance were welcomed.

**AGENDA**

A. Poindexter moved to adopt the agenda, seconded by J. Williams, and the motion carried unanimously.

**CONSENT AGENDA**

The consent agenda included Minutes from the August 28, 2023 Board of Trustees meeting, Claims and Warrants, Personnel Changes, Minutes from the Building and Grounds Committee Meeting, and Mike Reuter's Financial Summary.

A. Poindexter moved to approve the consent agenda, seconded by R. Foulke, and the motion carried unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**CONVENE A PUBLIC HEARING FOR 2024 BUDGET**

A. Poindexter moved to open a public hearing, seconded by C. Wilson, and the motion carried.

I. Dike-Young reviewed the budgeting process, the library funds, an overview of the proposed 2024 budget, operating fund-project revenues, working operating fund budget, types of collection materials, 2024 budget priorities, long-term budget challenges, 2024 Advertised Information, rate history, and the total tax rate.

Mike Reuter reviewed the revised Fiscal Plan. A summary of his report is attached. Because this is a public hearing, no action is required of the board. Public comment from the audience was requested.

Upon hearing no comments from the audience, A. Poindexter moved to close the Public Hearing, seconded by S. Kim, and the motion carried.

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C. Wilson moved to reopen the Board of Trustees meeting, seconded by J. Williams, and the motion carried.

**DIRECTOR'S REPORT**

B. Swanay had nothing to add to the Director's Report.

A. Poindexter moved to approve the Director's Report, seconded by S. Kim, and the motion carried.

**TRUSTEE LIAISON REPORTS**

There were no reports.

**STAFF REPORTS**

There were no reports.

**RENOVATION UPDATE**

T. Barker stated the original outstanding work completion list is complete except for staining the doors in the Teen Room, landscaping issues, and replacing the fabric on the shades in the Community Room. Last week the warranty walk-through was completed. All items were documented. By the next board meeting the warranty issues will be complete, except for the landscaping which will be completed in the spring of 2024. About 75% of the landscaping materials will be replaced. There will be no cost to the library for the replacement of landscaping materials.

**OLD BUSINESS**

Construction cost updates were included in the board packet.

**NEW BUSINESS**

Resolution 6-2023: Internet Policy Review

A. Poindexter moved approval of 6-2023, seconded by J. Williams, and the motion carried unanimously.

**ADJOURN**

R. Puthran adjourned the meeting at 6:21 p.m.

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Casey Wilson, Secretary  
Board of Trustees

/jrm